



CENNZ^{NZNO} AGM Minutes 33rd AGM

31st October 2025 1100-1230.

Lauren Miller opened the meeting and thanked members for joining online.
Natasha Hemopo opened the AGM with a Karakia.

Welcome and Introductions

The chairperson called the meeting to order and declared the 33rd College of Emergency Nurses New Zealand Annual General Meeting open.

Welcome to all CENNZ members, especially our Life Members of CENNZ, as well as any non-members, to this AGM.

The AGM process, including the voting protocol, was explained to CENNZ members.

Present:

CENNZ Members online: Brooke Hannon, Polly Grainger, Rochelle Harper, Lisa Roe, Joan Teddy, Sandra Richardson, Kate Cooper, Tia Newtown, Denise Taplin, Chantelle Bosch, Amberson Alderson, Kiri Manuel, Reanne Subritzky, Debbie Greenhead, Corinna Rooderick, Tracey Chisolm, John Wylie, Christina Emerson and Asha Mary Alex. Plus, one non-levied member.

CENNZ National committee in attendance: Amanda Harrison, Rachael Wilson, Wendy Sundgren, Lyn Logan, Craig Jenkin, Katie Smith, Natasha Hemopo, Jo Aston, and Suzanne Rolls.

Apologies: Vicki Bijl-Boon, Michelle Skully, Lynette Finlayson, Libby Haskell.

We have the required quorum to proceed with the AGM (5% membership = minimum 22 was required, 28 in attendance)

We have achieved the Quorum/Number by those online and the national committee in attendance.

CENNZ National Committee 2024-2025

Amanda Harrison
Lauren Miller
Rachael Wilson
Wendy Sundgren
Lyn Logan
Craig Jenkin
Vicki Bijl-Boon
Michelle Scully
Katie Smith – Triage Course Director – ex officio committee member.
Natasha Hemopo
Jo Aston
Suzanne Rolls
Sandy Richardson – Journal Editor – ex officio committee member.

All AGM Papers, including the AGM Agenda, have been made available to all members and circulated via email and on the CENNZ website.

No members wished to raise other matters, nor add notices of motion to the general business, or change the order of business for the AGM.

The agenda is approved and proceeded as circulated to the membership.

Minutes of the previous AGM

The previous AGM minutes have been made available electronically to all attendees and are posted on the CENNZ website. The chair proposed a motion to accept the minutes of the CENNZ 2024 AGM as the official record of the meeting.

Mover: Natasha Hemopo Seconded: Jo Ashton

Vote: Carried

The chairperson has verified the AGM 2024 minutes as correct: Lauren Miller.
There were no matters arising out of the 2024 AGM Minutes.
There was no correspondence for the AGM to consider.

College of Emergency Nurses NZNO Reports

1. Chairperson's Report (Lauren Miller)

The chairperson's report was read out to the members as circulated.
The chairperson motioned that the chairperson's report be adopted.

Mover: Lyn Logan. Seconded: Jo Aston
One abstention.
Vote: Carried (27).

2. Treasurer Report (Craig Jenkin)

The Treasurer's Report and projected budget were presented to the AGM as circulated.

The treasurer moved that the Treasurer's Report be adopted and that the Projected Budget be approved for further development by the committee.

Mover: Lyn Logan Seconded: Natasha Hemopo-Kemp
Vote: Carried (28).

3. NZNO Professional Nurse Adviser Report (Suzanne Rolls)

The PNA report was presented to the members as circulated.
The chairperson motioned that the PNA report has been received.

Mover: Craig Jenkin Seconded: Natasha Hemopo-Kemp
Vote: Carried (28).

4. Membership Report – (Lyn Logan)

The membership report was presented to the members as circulated.

5. Grants & Awards Report (Lyn Logan)

The grants and awards report was presented to the members as circulated.
The chairperson motioned that the membership, grants and awards report had been received.

Mover: Jo Aston Seconded: Natasha Hemopo-Kemp
Vote: Carried (28).

6. National Triage Course Report (Lauren Miller on behalf of Katie Smith)

The National Triage Course report was presented to the members as circulated.
The chairperson motioned that the National Triage Course report has been received.

Mover: Craig Jenkin Seconded: Amanda Harrison
Vote: Carried (28).

7. Journal Report (Wendy Sundgren)

The Journal report was presented to the members as circulated.

8. Website, Webinars & Social Media Report (Wendy Sundgren)

The website, webinars, and social media reports were presented to the members as circulated.

The chairperson motioned that the Journal, website, webinars, and social media reports have been received.

Mover: Amanda Harrison

Second: Lyn Logan

Vote: Carried (28).

9. CENNZ Networks Reports:

Charge Nurse Manager Network Report (Jo Aston).

The Charge Nurse Manager Network report was presented to the members as circulated.

Nurse Educator Network Report (Amanda Harrison).

The Nurse Educator Network report was presented to the members as circulated.

Advanced Emergency Nurses Network (Craig Jenkin).

The Advanced Emergency Nurses Network report was presented to the members as circulated.

The Chairperson motioned that the three network reports have been received.

Mover: Wendy Sundgren

Second: Rachael Wilson

Vote: Carried (28).

10. Pae Ora (Natasha Hemopo).

The Pae Ora report was presented to the members as circulated.

The chairperson motioned that the Pae Ora report be received.

Mover: Wendy Sundgren

Second: Amanda Harrison

Vote: Carried (28).

Remit: Annual Honoraria Motion

The CENNZ national committee recommends that the College of Emergency Nurses New Zealand membership endorse the continuation of Honoraria for the CENNZ national committee.

The payment is made each year, from the AGM to the next AGM. This amount is subject to tax.

The chairperson moved that the proposed Honoraria payments be accepted by the 2025 AGM and continued until the 2026 AGM.

Mover: Craig Jenkin Second: Jo Aston

Vote: Carried (28).

Update on the Knowledge and Skills Framework

The Knowledge and Skills framework was refreshed for members' approval after the AGM and will be published for members to vote on.

AGM Spot Prizes \$50 – awarded to Tracy Chisholm and Brooke Hannon.

General Discussion

There was no discussion from members on the reports. No discussions of general or new business were held at the AGM.

CENNZ Awards

1. The Kirsty Morton Award is an annual award in memory of Kristy Morton, a widely respected emergency nurse and triage course instructor who worked at Tauranga Hospital Emergency Department. Kirsty set high standards for herself and for others and exemplified the qualities that all Emergency nurses aspire to. The award recognises a nurse who achieves a high standard while undertaking the New Zealand National Triage Course on behalf of the College of Emergency Nurses - NZNO.
Kirsty Morton Award for 2025: Di Hewson.
2. Journal Award- *not awarded for 2025*
3. AENN Award *not awarded for 2025*

Announcement of the next CENNZ conference, which will be held 17-19th March 2026 in Auckland. The theme of the conference is Te Pae Tawhiti to pursue distant

horizons, which, as a committee, we think is an incredibly important vision for emergency nursing.

The next AGM is intended to be held virtually on 13th November 2026.

CENNZ National Committee for 2026 as of November 2025.

Wendy Sundgren
Rachael Wilson
Lauren Miller
Craig Jenkin
Vicki Bijl-Boon
Jo Aston
Michelle Scully (till March 2026)
Natasha Hemopo
Suzanne Rolls
Sandy Richardson
Amanda Harrison

The chairperson thanked the outgoing committee members:
Lauren Miller, Katie Smith, Lyn Logan, and Michelle Scully.

Closing

The Chairperson thanked all the members for attending online and encouraged all to attend the 2026 CENNZ conference.

Closing Karakia - Natasha

Declare meeting closed at 1200.

Minutes by Suzanne Rolls – CENNZ Life member and NZNO PNA